

SARAH GREEN

WEB + GRAPHICS DESIGN



ABOUT

Lover of good coffee and good design, I'm a Social Media Junkie, Blogger, and Web Designer. A military wife and mom of three, I'm a Texas girl spending my days in beautiful Hawaii.

Do you have a website that you don't absolutely LOVE? Need help with your blog or business? Don't know how to get started? I'm here to help!

Over my many years in the industry I've developed proficiency in website design and maintenance. I specialize in website graphics creation and WordPress. I'm skilled in building websites (within the Wordpress platform) from start to finish. I'll work closely with you to create a beautiful, fully functional and mobile optimized website that represents your brand and business perfectly

PROFESSIONAL SKILLS

Website Design + Layout
Graphics Creation
Wordpress Maintenance
Social Media Management

PERSONAL SKILLS

Creative spirit
Reliable and professional
Organized
Time management
Fast learner
Motivated

WORK EXPERIENCE

FREELANCE WEB + GRAPHIC DESIGNER & VIRTUAL ASSISTANT

Sarah Green Social | May 2016 - Present

- Website design & layout
- Created & managed social media accounts
- Created graphics for daily postings on social media
- Theme Installation
- Editing & proofreading

SOCIAL MEDIA + EVENTS COORDINATOR

Housewives In The City | May 2016 - May 2017

- Managed social media accounts
- Blogging
- Planned monthly networking events

AFFILIATE PROGRAM MANAGER

Pretty Darn Cute Design | January 2016 - December 2016

- Identifying and recruiting new affiliates
- Maintaining relationships with the current affiliates
- Reporting for affiliate marketing promotions and activity
- Maintaining on-going communication campaigns

REFERENCES

LINDSEY RIEL- CCO, PRETTY DARN CUTE DESIGN

lindsey@prettydarncute.com

ANDREA KHOURY- FOUNDER, HOUSEWIVES IN THE CITY

andrea@housewivesinthecity.com

CONTACT

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